

- N.B. :**
1. All four questions are compulsory.
 2. Figures to the right indicate full marks.

- Q.1 Explain any Seven of the following terms in not more than five lines each. :** (14)
- i. Member of a Company
 - ii. Motion
 - iii. Dividend
 - iv. Minutes Book
 - v. Legal Advisor
 - vi. Statutory Meeting of a Company
 - vii. Quorum of a Company Meeting
 - viii. Annual Report of a Company
 - ix. Interest
 - x. Non-Statutory Books

- Q.2 Answer any Two of the following :** (12)
- i. What do you mean by a Director? Explain in brief the qualifications and disqualifications of a Director.
 - ii. Explain the duties and powers of an Auditor of a Company.
 - iii. What do you mean by a Proxy ? What are the rights of a Proxy ?

- Q.3 Answer any Two of the following :** (12)
- i. "All members are the shareholders but all shareholders are not the members in a company," comment.
 - ii. Distinguish between Minutes and Agenda of a Company Meeting.
 - iii. Draft a specimen of Resolution of a Company Meeting for Opening a Current Account with the State Bank of India.

- Q.4 Answer any Two of the following :** (12)
- i. Explain the types of Dividend.
 - ii. Distinguish between Annual General Meeting and Extra Ordinary General Meeting
 - iii. Draft a specimen of a Dividend Warrant.

OR

- Q.4 Write short notes on Any Three of the following :** (12)
- i. Managing Director of a Company
 - ii. Statutory Books of a Company
 - iii. Formalities of a Company Meeting
 - iv. Profits of a Company and its utilisation
 - v. Creditors Meetings.
